

Fax Order Form

SOLD TO:	
Name: _____	ACCT# _____
Company: _____	
Address 1: _____	
Address 2: _____	
City: _____	State: _____ Zip: _____
Phone: _____	Fax: _____
Terms: _____	

DELIVER TO:	
Group Name: _____	
Room: _____	
On-Site Contact: _____	
Event Start Date: _____	Time: _____ AM / PM
Event End Date: _____	Time: _____ AM / PM
Delivery Date: _____	Time: _____ AM / PM
Pickup Date: _____	Time: _____ AM / PM

QTY:	ID:	DESCRIPTION:	RATE:	TOTAL:
SPECIAL INSTRUCTIONS:			EQUIPMENT TOTAL	
-----			LESS DISCOUNT	
-----			DELIVERY CHARGES	
-----			TECHNICAL LABOR	
-----			6% SALES TAX	
-----			TOTAL DUE	

PAYMENT INFORMATION:		
PO#: _____	CC#: _____	EXP: _____



CONFIRMATION:	
<p>Please fax your completed order form to 317-568-4839. Orders will be confirmed within 24 hours of receipt, however, representatives are available from 8AM-5PM EST Monday -Friday at 800-673-7350 for immediate confirmation. Confirmed order are also available for review online at www.rentabit.com. Confirmed orders cancelled within 24 hours of delivery are subject to a 25% restocking fee, not to include the costs of procurement and/or shipping charges. Orders cancelled with 24 hours of delivery will be billed in full. Credits will not be issued for early returns, nor for technical difficulties if not registered at time of incident. Please review all the terms and conditions of rental contracts which are made available in advance at www.rentabit.com. Thank you for your order.</p>	
Approved and accepted by (authorized agent):	
SIGNATURE (X): _____	DATE: _____
PRINT NAME: _____	TIME: _____



www.rentabit.com
 800-673-7350
 fax 317-568-4839